



School of Health and Human Services

Student Milestone Requirements - 2010/2011

Attention: Continuing Care, Cosmetology, Esthetics Students

All programs within the School of Health and Human Services require you to participate in clinical/practicum placements throughout the course of your studies. We have a responsibility to provide proof of adequate screening of students before asking agencies/facilities to provide placement. The very nature of our programs indicates that placements occur with vulnerable populations and therefore this is a duty of care obligation for the College.

The following table indicates the milestone requirements connected to your program.

Program Name	Criminal record Check	Immunization	Below are the Hepatitis B requirements/recommendation	Standard First Aid	CPR/BCLS/Level C
Continuing Care	x	x	Required Hep B	x	x
Cosmetology	x	x	Recommended Hep B	Emerg. First Aid	A Level
Esthetics	x	x	Recommended Hep B	Emerg. First Aid	A Level

Proof of “Successful Completion” of all milestones is required on collection day,

- ✓ *Collection Day for programs offered at the **Middleton site is Thursday, September 30, 2010***
- ✓ *Collection Day for **Continuing Care** students at the **Digby site is Friday, October 22, 2010***
- ✓ **Students will not be eligible to participate in clinical/ labs/ or practicum placements or be eligible to graduate until all milestones are recorded as complete.**

The following paragraphs will help explain these requirements. You may also visit the following link:

http://www.nsc.ca/Current_Students/Health_Requirements/

(As you complete these milestones, it is your responsibility to provide proof of completion. No student will be eligible to participate in a placement or be eligible to graduate until milestones are recorded as complete.)

Criminal Record Check - (Complete this requirement no earlier than 1 month prior to start of program)

To complete this requirement you will need to go to your local detachment of the RCMP or police department to request the check. Please bring a piece of government issued photo ID with you. You may also be asked to provide proof that you are a student of our College, please take your acceptance letter.

Continuing Care students – you must complete your criminal record check and **bring it to your campus (Registrar's Office) one week before the start of your program.** A clear criminal record check is a requirement to enter the Continuing Care program. There will be no exceptions to this requirement.

Immunization - start it now

A standard immunization form is attached. This form is to be completed by your physician or a member of Public Health. **Only the attached completed Immunization form will be collected on collection day.**

If you do not have a physician or access to your past immunization records you should contact local Public Health Services as they may be able to assist you in seeking verification. If unable to locate this information students can request a blood test to check titres, determining whether your immune levels are acceptable. If you have the blood test completed, be sure to have them sign the immunization form.

Hepatitis B - start it now

Hepatitis B is recommended for all individuals who work in Health and Human Services but is required for any student entering the district health authority. **Hepatitis B is mandatory requirement of the Continuing Care Program.**

If you graduated from high school in 1994 or after you may have had this during grade 4 so please ensure your doctor signs that off on the attached Immunization form.

Hepatitis B immunization consists of 3 injections of the Hepatitis vaccine. If you have an existing drug plan then you should go and get your first shot now. If you do not currently have an existing drug plan and are waiting for your student drug plan to come into effect then you will need to wait until the first of September for your first shot. Regardless of your coverage, you should be booking your appointment to ensure that your first shot can be administered within the first couple of weeks in September. **Please note the College drug plan will not cover the Twinrix vaccine.**

TB Test - start it now

The TB test mandatory for the Continuing Care Program. A Public Health nurse will be available at the campus in the fall to administer such.

WHMIS & OHS –Starting in late June you can go online at www.nsc.ca and under the Program and Courses menu click Safety Courses. You will need your password and student number in order to complete the testing. Password information will be sent to the e-mail account you provided on your application form. If you did not provide one then you will need to go to your local campus and show an ID to receive your password. You can also come on site and complete these requirements in our Learning Commons. If you have taken WHMIS and OHS in last four year then you may be able to receive credit for this certificate. The following is a list of accepted trainers and courses. If your training is not on the approved list we will required you to retake the training.

1. Frontline Safety - OH&S/WHMIS
2. Nova Scotia Construction Safety Association - OH&S/WHMIS
3. Nova Scotia Safety Council - OH&S/WHMIS
4. Occupational Health and Educational Services (2002) - OH&S/WHMIS
5. CFK Inc./Minas Basin Pulp and Paper Co. Ltd. - OH&S/WHMIS
6. Precision Finished Components/Tesma International (Sydney) - OH&S/WHMIS
7. Maritime Drilling Schools Ltd - Nova Scotia Campus (Sydney) - OH&S/WHMIS
8. Courtney's First Aid and Safety Training Inc. (Lower Sackville) - OH&S/WHMIS
9. Highland Resources Career College (Sydney) - OH&S/WHMIS
10. Automotive Trades Association Atlantic Canada (Dartmouth) - OH&S/WHMIS
11. St. John's Ambulance (Branches across Canada follow the same OH&S/WHMIS curriculum)
12. Annapolis Valley Regional School Board
13. The Shaw Company
14. Imp Group/Aerospace Division

Food Handlers Course –The Food Handler Certificate is a requirement for anyone who works with food on a regular basis. If you already have a Food Handler Certificate please bring a copy with you on “Collection Day” so that we can record this milestone as complete. Certification is good for 5 years from date on certificate. We will offer students the opportunity to receive this training during the academic year.

First Aid CPR – start it now.

To find a location offering this certification you can contact **any local NSCC** to find out when training may be offered during evenings/weekends; **Saint John Ambulance Office**, 1-800-565-5056; or your local **Canadian Red Cross** to find out when training may be offered in your area.

Annapolis Valley Campus – Middleton Site will offer the following courses in August 2010

For incoming **CCA students**:

- ✓ **Standard 1st Aid, CPR C** – Wednesday/Thursday, August 25 & 26, 8:30am – 4:30pm
cost....\$85.00

For incoming **Esthetics students**:

- ✓ **Emergency 1st Aid, CPR A** – Friday, August 27, 8:30am – 4:30pm cost.... \$60.00

To register, contact NSCC Admissions at 1-866-679-6722 or your local campus.

Kingstec Campus – Kentville is offering training on the following dates. Classes fill quickly so you should register ASAP. Cost - \$85.00

- ✓ June 16, 17, 23 and 24 – Wednesday and Thursday evenings for a 2-week block – 6pm – 10pm
- ✓ July 13 and 14; Tuesday and Wednesday from 8:30 am – 4:30 PM
- ✓ August 18 & 19; Wednesday and Thursday from 8:30am – 4:30 pm

Lots of information - do not hesitate to call the campus if you require clarification or have questions. (902) 825-3491.