



June 2

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(Amherst)**[Previous](#)[Back to list](#)[Next](#)Department of Service Nova Scotia and Municipal  
Relations[Apply Now Online](#)[Save Posting](#)[Print this Position](#)[Send to a friend](#)Published Date: 2007-06-22  
Ad #: J45160-CB**Department: Service Nova Scotia and Municipal Relations  
Please Quote Competition # J45160-CB**

Please merge your cover letter and resume into one document when applying. In the cover letter, please quote competition number, department and competition name.

*This is a bargaining unit position restricted to current civil service employees represented by Nova Scotia Government Employees Union. All current employees applying for job competitions are required to include their employee ID number in order to be considered as a bargaining unit applicant. External applicants will be considered if there are no qualified bargaining unit applicants.*

*We thank all applicants for their interest, however, only those selected for an interview will be contacted.*

**Duties:**

Under the direction of the Topographic Mapping Coordinator, the duties of the Drafting and Illustration Technician are as follows: from the Geomatics Centre in Amherst, performs quality control inspections on work submitted by geomatics contractors to ensure and maintain the quality and completeness of the Nova Scotia Topographic Database (NSTDB). Performs file management and data conversion, and creates professional quality indices and cartographic products using ArcGis software. Expected to assist in the development of quality control procedures and have a thorough knowledge of NSTBD specifications. The Drafting and Illustration Technician is a team member who must be prepared to perform other production or data management duties as required. Experience with GIS, cartography, photogrammetry, orthophotomapping, image processing, and enhancements of digital aerial photography is considered an asset.

**Qualifications:**

Grade XII plus graduation from a recognized technical college with a diploma in one of the Geomatics Sciences or equivalent training and experience. Preference will be given to candidates with at least two years of experience in a Geomatics work environment.

Knowledge and experience in the use of Geographic Information Systems (GIS) and related database applications is required as well as sound knowledge of Windows XP/Professional operating systems, GIS technologies and software including:

GIS – ArcGis/ArcInfo, MapInfo, other GIS applications  
Word Processing – WordPerfect, MS Word  
Database Software – MS Access, Oracle

Familiarity with programming concepts and quality assurance are desired. Effective interpersonal, good organizational, and communication skills are required. The ability to exercise sound judgment, to work independently in a multifaceted environment, to adapt to new methodologies and software applications, to work in a team environment, and interact with outside organizations and the general public in a professional manner are necessary. Occasional travel throughout the Province is required within this work environment, along with a valid driver's license. Attention to detail and good time management skills are essential.

Offer of employment is contingent on the successful candidate passing appropriate background checks.

**Classification Range:** TE11 – TE19

**Salary Range:** \$28,130 - \$43,201

**Closing Date:** July 18, 2007

Notes: applicants must include the competition number on their covering letter, resume and/or application.


All applications/resumes should be sent directly to:


**Human Resources Division**  
**Department of Service Nova Scotia and Municipal Relations**  
**P.O. Box 2513**  
**Halifax, NS B3J 3N5**  
**Fax (902) 424-4969**  
**Email: SNSMR\_jobapps@gov.ns.ca**

Submissions must be received by mail or delivery by 4:30 p.m. or fax by midnight on the closing date.

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