

MUNICIPALITY OF THE DISTRICT OF LUNENBURG

EMPLOYMENT OPPORTUNITY

DEVELOPMENT OFFICER

The Municipality of the District of Lunenburg invites applications for a Development Officer position. This position is responsible for the administration and enforcement of seven Land Use By-laws, the Subdivision By-law, administration of the Land Leased Community By-law, advises applicants on the process and procedures for obtaining development permits, variances and subdivision approvals, maintains manual and computerized data base for subdivision plans and development permits, prepares correspondence, reports and makes oral and graphic presentations to Council on development matters and other related duties as required.

The successful applicant shall have a Degree or Diploma in Land Information Technology or a related field and a minimum of 3-5 years directly related experience in a municipal development environment. Certification with the NS Development Officers Association or ability to obtain same is required. Applicants will possess working knowledge of Part 8 and 9 of the Nova Scotia Municipal Government Act. This position requires an individual with exceptional customer service and communication skills, excellent organizational, research, problem solving and interpersonal skills. Training or experience in Geographic Information Systems is an asset.

This position is a permanent/ fulltime position, with a salary range of \$41,391 to \$48,545. Future increases will be commensurate with annual performance reviews. Standard municipal benefits apply to this position, subject to successful completion of a mandatory six month probationary period.

Application Deadline is Friday, November 23, 4:30 p.m. Applicants are requested to submit a covering letter and detailed resume addressed to:

Ed Curran, Director, Planning and Development Services
Municipality of the District of Lunenburg
210 Aberdeen Rd.,
Bridgewater, Nova Scotia
B4V 4G8
Fax: 902-527-1135
Email: Planning@modl.ca

Further information and a detailed job description can be obtained by calling 902-541-1336. Only applicants selected for an interview will be contacted.