

Planning Technician

RURAL PLANNING DISTRICT COMMISSION

www.ruralplanning.ca

Fredericton, NB

The Rural Planning District Commission is seeking a Planning Technician, reporting to the Commission's Director in its Fredericton office. This is professional work assisting planners in providing community planning advice and assistance to rural areas. Work involves responsibility for:

- working with planners in developing rural plans for rural unincorporated areas;
- consulting with the public and liaising with government departments;
- assisting with the submission of recommendations to Local Service District Advisory Committees and the Rural Planning District Commission regarding the development of rural plans;
- preparing zoning confirmation and compliance letters;
- preparing public information materials that effectively communicate information about rural plans and land-use planning;
- drafting and reviewing background reports as part of developing rural plans; and
- assisting in the preparation of development applications to the Rural Planning District Commission Board.

The above mentioned responsibilities are the primary duties of the position. Other related duties necessary to the operation of the Commission may be assigned.

Desirable Training and Experience

Graduation from a program in land use planning or related program from a recognized university to the level of Bachelor's degree or, a community college diploma in a related field with at least one year of practical experience. A combination of education and experience may be considered. Eligibility for membership in the Canadian Institute of Planners would be an asset. Written and spoken competence in English is required.

Applicants must demonstrate on their application how, when and where they have acquired the qualifications and skills required for this position. Resumes should be in chronological order specifying education and employment in months and years including part-time and full-time employment.

Salary will be based on education and experience. Subject to the response to this competition, the commission reserve the right to consider individuals with similar qualifications or experience. Application must be received by email at rpdc@ruralplanning.ca or the following address by October 5, 2007.

Rural Planning District Commission
Attention: Stephen McAlinden, Director
212 Queen Street, Suite 404
Fredericton, NB, E3B 1A8
Telephone; (506) 453-2956
Fax: (506) 457-4896